



**THE BARCLAYS**  
**2016 VOLUNTEER APPLICATION**  
 Bethpage Black ♦ Farmingdale, NY ♦ August 23- 28, 2016



**PLAYOFFS**

**CONTACT INFORMATION:**

Mr./Ms./Mrs./Dr. Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Home Ph: \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_ Work Ph: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

Your first and last name will be printed on your volunteer badge. How would you like for your first name to appear on your badge?

(i.e. James or Jim, etc.) \_\_\_\_\_

Affiliation/Organization \_\_\_\_\_

Employer (past, present or N/A) \_\_\_\_\_

**COMMITTEE PREFERENCES:**

- A. RETURNING VOLUNTEERS:** Please list the last committee in which you served \_\_\_\_\_  
 How many years have you volunteered for this tournament? \_\_\_\_\_
- C. NEW VOLUNTEERS:** If you were recruited by a chairman, please print his/her name here: \_\_\_\_\_
- D. ALL VOLUNTEERS:** Please choose three (3) different volunteer committees (Committee Descriptions Listed on back page of application). Priority for assignments will be given to those volunteers who worked The Barclays in 2015, provided their application is received by March 8, 2016. After that, committees will be filled on a first-come, first-served basis. We cannot guarantee you will receive your first choice **and you will find out your committee assignment in early June**. Positions can only be filled with a paid application. Applications will be accepted on a case by case basis after August 1, 2015.
1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**SCHEDULE:** Please note, all volunteers are required to work at least three shifts, and priority will be given to volunteers who are able to work more than three shifts. Shifts are approximately six hours in length, and are generally split between a morning and afternoon shift. Your chairman will contact you in June or July to confirm your scheduling preferences and availability.

Please indicate below the **actual** days and shifts you want to work. Please **DO NOT** select the days you are **able** to work, but the actual days and shifts you **want** to work. It is very difficult for your committee chair to prepare a schedule if you fill in all the days you might be able to work. You will be able to change shifts if necessary, but please try to fill out as accurately as possible to help make scheduling a smooth process for your committee chair.

**MARSHALS:** Please note that we are **NOT requiring Marshals to work full days**. Your shifts will be measured in half days (typically six-to-eight hours) Wednesday – Friday. **On Wednesday – Friday you will only be able to choose the DAY that you want to work, not the shift**. Once you are assigned to a hole, your hole captain will work with you to determine if you'll be scheduled in the morning or afternoon. On Tuesday, Saturday and Sunday there will only be one shift available, as the one-tee start time only requires Marshals to work approximately six-to-eight hours, depending on the hole.

**SHOTLINK:** Please note that on Saturday and Sunday there will only be one shift available. Shifts will NOT be split into morning and afternoon shifts. The reason is that the one-tee start time only requires SHOTLink volunteers to work approximately six-to-eight hours, depending on the hole.

Saturday 8/20/16	Sunday 8/21/16	Monday 8/22/16	Tuesday 8/23/16	Wednesday 8/24/16	Thursday 8/25/16	Friday 8/26/16	Saturday 8/27/16	Sunday 8/28/16
AM	AM	AM	AM	AM	AM	AM	AM	AM
PM	PM	PM	PM	PM	PM	PM	PM	PM

**\*\*Please note: Certain committees (Transportation, Uniform Distribution, Course Prep) require volunteers to work the week prior/day after to the tournament. If you sign up for one of these committees, your committee chair will be in contact with you in regards to scheduling.**



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**VOLUNTEER APPAREL:** All volunteers must purchase the Volunteer Package at a cost of \$75. The Volunteer Package includes: a Volunteer badge (good the entire week of the tournament), a guest weekly ticket (good the entire week of the tournament), a logoed golf shirt, logoed baseball cap, lunch on the days that you work and an invitation to the Volunteer Appreciation Party. **If you are a chairman, your order will be filled with two (2) chairman's shirts.** Men may wear khaki pants or short (no cargo pants/shorts) with their uniform. Women may wear khaki pants, skirts, capris or knee length shorts with their uniform. Your payment of \$75 offsets a portion of the actual cost so that the tournament can continue to benefit local charitable organizations. **In 2016 volunteers have the option to have their uniform package shipped to them for a \$10 fee. Applications received after August 3, 2016 will not have the shipping option and must pick up their uniforms at the scheduled uniform distribution times.**

### Required Volunteer Package Sizing Information

<b>MEN:</b> One Men's Golf Shirt	S	M	L	XL	XXL	XXXL
<b>WOMEN:</b> One Women's Golf Shirt	XS	S	M	L	XL	XXL

**ADDITIONAL ITEMS:** If you would like to order items in addition to what you will receive in the volunteer package, please fill out the information below. Note that additional apparel items are for volunteer use only. If you think you would like an additional shirt you are strongly encouraged to order it now. Orders placed in advance are filled first, and any remaining volunteer apparel will be available for purchase at the Volunteer Center beginning Monday of tournament week (August 20, 2016). Please see the attached document for pictures and additional information on this year's apparel offerings.

	Circle Size						Quantity	Cost	Total
Men's Golf Shirt	S	M	L	XL	XXL	XXXL	_____	\$30.00	_____
Men's Chairman Shirt <i>Chairmen only</i>	S	M	L	XL	XXL	XXXL	_____	\$30.00	_____
Women's Golf Shirt	XS	S	M	L	XL	XXL	_____	\$30.00	_____
Women's Chairman Shirt <i>Chairmen only</i>	XS	S	M	L	XL	XXL	_____	\$30.00	_____
Men's Pullover (Black, dri-fit, ½ zip front)	S	M	L	XL	XXL	XXXL	_____	\$35.00	_____
Women's Pullover (Black, dri-fit, ½ zip front)		S	M	L	XL	XXL	_____	\$35.00	_____
Logoed Baseball Cap							_____	\$10.00	_____
Logoed Visor							_____	\$10.00	_____
Logoed Bucket Hat		S/M		L/XL			_____	\$28.00	_____
<b>TOTAL of ADDITIONAL ITEMS Ordered</b>								=	_____

**IMPORTANT NOTICE** \*Applications will not be processed until payment is received.

All volunteer badges and guest badges will be bar coded in 2016. This means that if volunteers do not show up for their assigned shift without prior notice to their Committee Chairman or Hole Captain, their badge and guest badge will be deactivated and they will not be allowed entry to the Tournament.

One Volunteer Required Uniform Package	=	\$75.00
Total of Additional Items Ordered	+	_____
I would like my uniform shipped for a \$10 fee	+	_____
<b>TOTAL ORDER:</b>	=	_____

**MAKE CHECK PAYABLE TO "The Barclays" CHECK NUMBER \_\_\_\_\_**

Please mail check applications ONLY to: The Barclays, Attn: Volunteer Coordinator, P.O. Box 10, Paramus, NJ 07652  
**TO PAY BY CREDIT CARD, YOU MUST REGISTER ONLINE AT:** <http://barclaysvolunteers.pgatourhq.com/>



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### Committee Descriptions

<b>Admissions</b>	Responsible for scanning proper credentials (badges or tickets) at all entrance gates and for selling tickets at the Main Entrance gate. Also will help distribute spectator guides and pairings sheets at all entrances and provide general information to all spectators. Admission gates are open Tuesday – Sunday of tournament week. Volunteers must be able to stand up outdoors for duration of shift.
<b>Ambassadors</b>	Welcome and provide general information to spectators at the Main Entrance and at various locations and booths throughout the course. Will need to become extremely familiar with course layout, restroom and concession locations, hospitality tent locations, starting times and pairings, first aid, etc. Committee is operational Tuesday – Sunday of tournament week.
<b>Caddie Services</b>	Register PGA TOUR caddies for The Barclays. Distribute towels via a towel exchange program and issue caddie bibs Wednesday – Sunday of the tournament. Oversee the Caddie Hospitality tent. Committee is operational Monday – Sunday of tournament week.
<b>Commissary</b>	Transport drinks, ice and snacks from designated commissary location to all holes on the course, scoring tents, practice range, media center, volunteer center, etc. as directed by the PGA TOUR. Volunteers must be able to perform heavy lifting. Committee is operational Sunday – Sunday of tournament week. Please note: must be at least 18 years old to operate a golf cart when transporting supplies.
<b>Corporate Hospitality</b>	Greet guests, check credentials and provide wristbands to clients at entrances to all corporate hospitality locations. Ensure that only properly credentialed clients are allowed inside the venue, assist marshals with noise control and help maintain a clean area. Corporate hospitality tents are open Thursday – Sunday (with the exception of one or two potentially opening earlier in the week).
<b>Course Prep</b>	Rope and stake course and all ancillary areas as specified. Committee will install stakes & ropes and maintain rope lines throughout tournament week, and stakes & ropes after tournament. Must be willing to work outside be capable of heavy lifting and perform physical labor. Much of committee's work is accomplished the weekend prior to the event.
<b>Driving Range Shuttles</b>	Transport players to and from the clubhouse and driving range. Must have valid driver's license and at least 25 years old. Committee is operational Sunday through Sunday of tournament week.
<b>Evacuation</b>	Assist in facilitating the evacuation plan for players in case of inclement weather. Must have valid driver's license, must be at least 25 years old and be comfortable driving a 12-passenger van. Must remain calm under pressure and in bad weather conditions. Committee is operational Monday – Sunday of tournament week.
<b>Golf Carts</b>	Manage inventory, distribution and collection of golf carts during tournament week. Committee is operational Sunday – Sunday of tournament week. Must be 18 years old to operate a golf cart when transporting supplies and 25 years old when transporting passengers.
<b>Marshals</b>	Provide gallery control, assist in player movement, help locate errant golf shots and provide spectators with general information as needed. NOTE: Marshals shifts will be measured in half days Wednesday – Friday. On Tuesday (practice) and Saturday & Sunday (one-tee start) there will only be one shift available, to the end of play on your hole. Committee is operational Tuesday – Sunday.
<b>Media Center</b>	Assist PGA TOUR Media officials with registration and the welcoming of local, national and international journalists to The Barclays. Committee is operational Monday – Sunday of tournament week.
<b>Office Administration</b>	Assist the tournament staff prior to and during the tournament with general administration duties including answering the phones, assisting with mailing, making photo copies, etc. Committee will be operational approximately Monday, August 15 <sup>th</sup> through Sunday, August 28 <sup>th</sup> .
<b>Patriots' Outpost</b>	Greet guests, check credentials, and provide wristbands to military members and their families. Ensure that only properly credentialed military guests are allowed inside the venue, assist marshals with noise control and help maintain a clean area. The Patriots' Outpost is open Thursday – Sunday.



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<b>Player Services</b>	Aid with registration for players as well as help provide concierge like services to players and families throughout the tournament week. Committee is operational Monday through Sunday.
<b>Pro-Am Services</b>	Aid with registration for clients as well as fill in where needed for all Pro-Am related activities. Committee is operational Tuesday night and all day Wednesday (includes a very early arrival time on Wednesday).
<b>SHOTLink</b>	Will record and transmit shot locations of professionals to the SHOTLink system, while stationed greenside or at fairway landing zones. Transmission achieved via the use of hand held palm pilots and stationary tripod cameras. SHOTLink volunteers on Fairway duty will have preferred seating at key locations within the ropes. Volunteers who work the Greens will have a birdseye view of the action from a private platform. All will receive training on handheld devices and lasers prior to tournament week, and optional on-course training is available during the ProAm on Wednesday before the tournament.
<b>Social Media</b>	Assist tournament staff with disseminating information and updating fans on the tournament Facebook and Twitter in accordance with PGA TOUR policies and guidelines. pages. Committee is operational Tuesday-Sunday.
<b>Special Events</b>	Assist tournament staff with various special events before and during tournament week, including the Volunteer Appreciation Party and Executive Women's Day (female volunteers only). Committee is operational Sunday and Monday before tournament week.
<b>Special Needs Services</b>	Transport guests that require assistance to and from admission gate, specific viewing areas on course. Must be at least 25 years old to transport guests on a golf cart. Committee is operational Tuesday – Sunday of tournament week.
<b>Standard Bearers</b>	Accompany each group of professionals during play and display their scores in relation to par on a cumulative basis. Must be able to carry a standard (weight approximately 5-7 pounds) for the length of the course. Committee is operational Thursday – Sunday of tournament week.
<b>Supply Distribution</b>	Receive, inventory and distribute packages that arrive during tournament week. Distribute and replenish pairing sheets, spectator guides and programs on a daily basis. Volunteers must be able to perform heavy lifting. Committee is operational Monday – Sunday of tournament week. Please note: must be 18 years old to operate a golf cart.
<b>Transportation</b>	Use tournament vehicles to provide transportation to players, their families, VIP guests and tournament officials before, during and after the tournament, including to and from hotels and airports. Must be at least 25 years old and have a valid driver's license. Committee is operational the Saturday prior to the tournament through the Monday after the tournament.
<b>Uniform Distribution</b>	Assist with inventory, packaging and distribution of all volunteer apparel and credentials. Also assist with apparel exchanges and sales of past apparel. Volunteers will need to be available prior to tournament week (various dates in late July & throughout August TBD) to assist with preparing and distributing volunteer packages.
<b>Volunteer Center</b>	Manage tent where volunteers check in with their respective Committee Chairs as well as come for snacks & beverages in between their shifts. Maintain a clean and supportive meeting place for the volunteers. The committee is operational Monday – Sunday of tournament week.
<b>Walking Scorers</b>	Record the scores and statistics of play on handheld PDA devices during the Wednesday Pro-Am and all competitive rounds. Must be able to walk 18 holes without a break. Volunteers will receive extensive training on how to use the PDA device. The committee is operational Wednesday – Sunday of tournament week.
<b>Will Call</b>	Assist with distribution of credentials that have been ordered in advance or left for pickup for future rounds. Please note that Will Call is located near the Main Entrance, outside the grounds. Committee is operational Tuesday – Sunday of tournament week.



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**VOLUNTEER TERMS AND CONDITIONS**

**Age:** Youth volunteers must be between 13 – 18 years of age as of August 24, 2016. All other volunteers must be at least 18 years of age to be considered for a volunteer position at the tournament. Some positions require 25 years of age.

**Transportation/ Accommodation:** Volunteers involved in the Tournament understand that transportation and accommodation will not be provided by the Tournament.

**Shift Hours:** Volunteer duties are applicable before, during and after the Tournament. Volunteers will be notified of the shifts (service hours) that will be required to be completed. Volunteers will also be notified to whom they should report (Committee Chairman). Volunteers may be required to attend scheduled trainings and briefings and will be informed of the location and time of any training(s) and briefing(s) well in advance. If, for any reason, a volunteer is late or anticipates missing an assigned shift, it is imperative that the volunteer contact the Committee Chairman immediately. Volunteers should obtain a contact number from his or her assigned Committee Chairman. Volunteers are responsible for being at their assigned location at their scheduled times.

**Note:** **Should a Volunteer be unable to fulfill their obligations and work their assigned shift(s) due to unforeseen circumstances, the Volunteer must notify their Committee Chairman on or before August 5, 2016 to request a refund and return their Volunteer uniform, credential and weekly guest ticket. Refunds will not be issued after August 5, 2016.**

**Dress Code:** Volunteers receive a uniform (typically consisting of a volunteer shirt and headwear) and a volunteer credential, which are to be worn at all times during the volunteer's shift. The uniform and credential are NOT transferable and, if lost, will not be replaced. Volunteers are responsible for the maintenance, cleanliness and laundry of the volunteer clothing. Khaki colored bottoms are required to be worn while on duty. Short shorts, sandals and traditional spikes are not permitted.

**Safety:** The Tournament takes pride in observing high standards of safety and endeavors to provide volunteers with the safest conditions possible. As a member of the volunteer team, volunteers must comply with all safety requirements associated with the volunteer position and support related policies and procedures. Volunteers should follow the Committee Chairman's instructions with respect to safety at all times. Volunteers should communicate any and all problems, conflicts or suggestions (safety or otherwise) to their Committee Chairman.

**Golf Cart Acknowledgement:** Golf cart operation will be governed by rules specified by TOUR. **Volunteers must be 18 years old to operate a golf cart transporting supplies and 25 years old to transport passengers.** Volunteers using a golf cart will be required to sign a separate Golf Cart Safety Training Acknowledgement and Liability Release prior to operating a golf cart.

**Inclement Weather:** In case of inclement weather, Volunteers should check with their Committee Chair for instructions in advance of their shift. If inclement weather occurs during the course of the Volunteer's shift, the Volunteer should follow the Tournament's safety procedures.

**Eligibility:** Volunteers are subject to verification of eligibility by background and/or reference checks at the option of TOUR. Any volunteer will no longer be eligible to volunteer in the future or may be dismissed during Tournament week for (but not limited to) the following:

- Consumption/being under the influence of alcohol or drugs while on duty
- Theft
- Insubordination, abuse or mistreatment of players, fans, Tournament staff, visitors, guests or other volunteers
- Failure to abide by Tournament policies and procedures
- Failure to complete shift(s) as directed by the Committee Chairman
- Allowing another person to use the volunteer credential
- Seeking autographs outside of the designated autograph area
- Entering restricted areas without proper credentials
- Cancelling without returning items ordered/purchased as part of the volunteer program
- Not being punctual and/or leaving the assigned post unattended

**Dismissal will not entitle any volunteer to a refund of any payment for the Volunteer Package.** TOUR reserves the right to accept or reject volunteers in its sole discretion.

**Use of Trademarks:** Volunteers may not use the Tournament name or logo, website content, written agreement or any material or publication that carry the Tournament marks in any way without the written permission of TOUR.

**Volunteer Credential Terms:** Each volunteer grants permission to TOUR to utilize his or her image or likeness incidental to any live or recorded television or other transmission or reproduction in whole or in part of the Tournament. Volunteers agree not to transmit or facilitate transmission of any account, description, picture, or reproduction of the Tournament, including, without limitation, scoring-related data, without the specific advance written permission of TOUR. Soliciting autographs from Tournament players with intent to sell is prohibited. Volunteers agree not to seek autographs of players in order to sell such autographs and not to pay another person to obtain an autograph. **For security purposes, no bags larger than six inches will be permitted onto the golf course, including purses, backpacks, chair bags, and camera cases.** Volunteers hereby consent to the reasonable inspection of their person and property before entering the Tournament, which inspection may include, without limitation, metal detection. No food, coolers, ladders, signs, banners, radios, televisions, firearms, explosive devices, etc. will be permitted on the grounds. All mobile phones, PDA's and



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Volunteers must be on silent or vibrate and must be used in accordance with the posted Mobile Device Policy. No cameras or camcorders are allowed during tournament rounds. No alcoholic beverages may be brought onto or taken from the grounds of the Tournament. Volunteers agree to abide by all rules and regulations established by the TOUR and the Tournament, and a violation of such rules and regulations, including failure to appear for a scheduled volunteer shift, can be a cause for termination of the license granted herein, forfeiture of the volunteer credential and removal from the Tournament. The volunteer credential cannot be used in a promotion or offered as a prize without permission from TOUR. Resale of the volunteer credential is not permitted. It is unlawful to reproduce the volunteer credential. TOUR reserves the right to revoke any volunteer credential and cancel all privileges connected therein.

### RELEASE OF LIABILITY

In connection with my activities or the activities of the underage participant ("Minor") listed herein (for whom I am the legal guardian) as a volunteer at the Tournament to be held at Bethpage State Park, Black Course, Farmingdale, New York, I agree and understand that the presence of me or the Minor at the Tournament and any volunteer work or services performed by me or the Minor for the Tournament, TOUR, Bethpage State Park, or Barclays, their affiliates and subsidiaries and their respective officers, directors, agents, members, employees and officials, as well as any other volunteer (collectively referred to as "the Indemnified Parties") may expose me or the Minor to both unknown and unanticipated risks of harm or injury. In consideration of and as a prerequisite to the participation of me or the Minor as a volunteer, I, for myself and the Minor, acknowledge that such risks exist, assume all such risks, and release and discharge the Indemnified Parties from any and all claims for liability for personal injury (including death) or property damage that I or the Minor may suffer while performing such volunteer work or service, whether or not on the premises of Bethpage State Park, Black Course, including, without limitation, any claim arising out of any condition of the premises used by TOUR for the Tournament or the conduct or any person in connection with the preparation for, supervision of, or conduct of the Tournament or any practice round or activity connected or related to it. I accept full responsibility for the costs of treatment for any injury or damages suffered by me or the Minor while participating as a volunteer in connection with the Tournament. I have fully informed myself of the contents of this Release by reading it before signing it and agree to be bound by the terms set forth herein in consideration for performing volunteer services.

**VOLUNTEER'S SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Printed Name of Volunteer:** \_\_\_\_\_

**If Volunteer is a Minor,**

**PARENT/LEGAL GUARDIAN'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_